

### IMS ENGINEERING COLLEGE GHAZIABAD (YEAR OF ESTABLISHMENT – 2002) [Approved by AICTE Affiliated to AKTU,Lucknow]



# **Supporting Document**

**5.1.5** The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies
- 2. Organization wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

### **Options:** All of the above

- A. All of the above
- B. Any 3 of the above
- C. Any 2 of the above
- D. Any 1 of the above
- E. None of the above

IMS Engineerng College Ghaziabad

## NOTICE

Date: 23-July, 2018 Ref: CP/ 2018/ July/ 242

This is to inform all the students of IMS engineering College that <u>RAGGING</u> is strictly prohibited as per orders of Honorable Supreme Court Judgment/Govt./University/AICTE/UGC.

Any body indulging in "Ragging" will be severely punished.

The punishment includes suspension / dismissal from the roles of the institute apart from prosecuting the indulgent with criminal charges.

Any student found indulged in any act of ragging which is a subversive of college discipline shall be dealt with very strictly.

The Anti Ragging Committee is authorized to take strict action against the students indulging in ragging and any such action may also call for cancellation of admission of these students or lodging FIR with local/police authorities against the students found indulged in ragging.

"Ragging is a punishable offence, so you are advised to refrain from it"

### Chief Proctor (N. U. Khan)

- 1. Director Sir (for kind information)
- 2. All Notice Board

IMS Engineering College Ghaziabad

# **NOTICE**

Date: 23-July, 2018 Ref: CP/ 2018/ July/ 244

This is to inform all the students of IMS engineering College that <u>RAGGING</u> is strictly prohibited as per orders of Honorable Supreme Court Judgment/Govt./University/AICTE/UGC.

Any body indulging in "Ragging" will be severely punished.

The punishment includes suspension / dismissal from the roles of the institute apart from prosecuting the indulgent with criminal charges.

Any student found indulged in any act of ragging which is a subversive of college discipline shall be dealt with very strictly.

The Anti Ragging Committee is authorized to take strict action against the students indulging in ragging and any such action may also call for cancellation of admission of these students or lodging FIR with local/police authorities against the students found indulged in ragging.

"Ragging is a punishable offence, so you are advised to refrain from it"

Chief Proctor (N. U. Khan)

- 1. Director Sir (for kind information)
- 2. All Notice Board

IMS Engineering College Ghaziabad

From: Chief Proctor

# To: All Concerned

Date: 23-7-2018 Ref: CP/July/2018/2412

# Anti Ragging Escort committee

In order to prevent any kind of ragging, the entire campus has been divided into small areas. So, below mentioned is the duty list of the faculty members to ensure that there is no ragging activity in the entire campus. These members are required to be vigilant and proactively participate in the matters related to maintain the ragging free campus.

# Block A: (Specially during Morning, lunch time of 12 year & after the end of the classes)

- 1. Dr. Suyash Srivastava, Associate Professor AS&H Incharge\*
- 2. Mr. Umang Sharma (EN) Member
- 3. Dr. Narender Kumar, Associate Professor BT Member
- 4. Mr. Asish Awasthi (MBA) Member
- 5. All Class coordinators (MBA, BT & AS&H) /Section Incharge (Members)

# Block B: (Specially during morning, lunch time & after the end of the classes)

- 1. Mr. O. P. Umrao, Associate Prof. ME- Incharge\*
- 2. Class coordinators from ME & CE (Members)
- 3. HOD- ME &CE

## Block C: (Specially during morning, lunch time & after the end of the classes)

- 1. Dr. Avdesh Gupta, Associate Professor (CS) In charge\*
- 2. Dr. R. N. Baral, Associate Professor EC
- 3. All Class coordinators from CS, IT, EC, EN (Members)
- 4. HOD-EC, EN, IT, CS

### Front of Block B & Block C: (Specially during morning, lunch time & after the end of the classes)

- 1. Mr. Pankaj goel (EC) Incharge\*
- 2. Mr. Updesh Jaiswal, Assistant Port IT Member
- 3. Ms. Kalpna Gupta (ME) Member
- 4. HOD-EC, EN, ME, IT, CS,CE

## IMS Engineerng College

Girls Hostel: (Specially during lunch tin GhazjebaCfter the end of the classes)

#### 1. Dr. Meghna Singh (BT) -Incharge\*

2. Dr. Kinshuki Sharma (AS&H)- Member

- 3. Dr. Upasna Pandey (CS)-Member
- 4. Warden (Girls)

## Boys Hostel: (Specially during lunch time of 1= year & after the end of the classes)

- 1. Prof. Neeraj Sirohi Associate Professor (CS) Incharge\*
- 2. Mr. R. K. Chouhan, Associate Professor EN
- 3. Prof. Pravesh Chandra Srivastava(AS&H) Member
- 4. Chief warden
- 5. Prof. Prabhash Tyagi (AS)-Member
- 6. Prof Jasvider Tyagi (AS)-Member
- 7. Prof Tej Singh (AS)-Member
- 8. Prof Rahul Kr. Pandey (AS)-Member
- 9. Prof. Mohit Rastogi (AS)-Member

### Kaveri Canteen & Central Library: (Specially during lunch time of 1 year & after the end of the classes)

MRP

#### 1. Prof. Atul Kumar, Associate Professor (CS)- Incharge\*

- 2. Ajay Singh Parmar (ME) Member
- 3. Prof Anurag Mishra (CS) Member
- 4. Prof. Saroj Kumar (EN) Member

#### Canteen (Near Block-A): (Specially during lunch time of 1 year & after the end of the classes)

#### 1. Dr. Vikram Singh (AS) Incharge\*

- 2. Prof. Sunil Kumar (ME) Member
- 3. Prof Sameer Anand (EC)-Member
- 4. Prof Shivansh Srivastava (ME)-Member

#### Around Gate-2: (Specially during lunch time of 1st year & after the end of the classes)

- 1. Mr. Pankul Goel, Associate Professor ME Incharge\*
- 2. Prof. Jai Nidhi Vashishtha (EC)-Member
- 3. Prof. Sunit Mishra (ME)-Member
- 4. Prof. Pranav Dixit (AS)-Member

Note: \*All the in-charge requested to form a group of suitable faculty members and be vigilant specially during college in-time, lunch time, post lunch class commencement and class off-time. All HODs are requested to personally involve with the above mentioned anti-ragging groups.

23/3/18

(N. U. Khan) Chief Proctor

CC: Director (For kind information p DMS Engineering College

Ghaziabad

F mator Director IMS Engineerng College Ghaziabad

S.No	Complaint ID/Date	Name	Category	Complaint Description	Status
1	177 (18-06- 2019)	Akriti Gupta	Complaint	I have not received my hostel security back from college. I am not able to come to college. I am a student of MBA 2016-18. Roll no. 1614370004 Canara bank Ifsc CNRB0003023 Account number 3023101003327	Solved
2	27 (15-05- 2019)	Rajlakshmi	Complaint	ATM not working out college campus	Solved
3	17 (14-01- 2019)	Ankul Sharma	Complaint	Respected authority I am a student of AKGEC, I had an exam on 31st December 2018 in your college. By mistake, I forgot my college ID card in the classroom only C-203. I also came and asked the guard but he did not have it. Kindly notify me if you find it, please.	

Prichon O Director IMS Engineerng College Ghaziabad



Saroj Kumar <saroj.kumar@imsec.ac.in>

# Women's Grievance Redressal Cell.

1 message

Director IMS Engineering College <director@imsec.ac.in> Thu, Nov 2, 2017 at 4:28 PM To: HOD Applied Science <hodas@imsec.ac.in>, "HOD Bio-Tech." <hodbt@imsec.ac.in>, "HOD Computer Science Eng." <hodec@imsec.ac.in>, HOD Electrical Engineering <hoden@imsec.ac.in>, HOD Electronics & Communication <hodec@imsec.ac.in>, HOD Information Technology <hodit@imsec.ac.in>, HOD MBA <hodmba@imsec.ac.in>, HOD Mechanical Engineering <hodme@imsec.ac.in>, HOD Civil Engineering <hodce@imsec.ac.in>, HR IMSEC <hr@imsec.ac.in>, rinku choudhary <rinku.choudhary@imsec.ac.in> Cc: faculty@imsec.ac.in

# IMS ENGINEERING COLLEGE, GHAZIABAD

# **INTER OFFICE NOTE**

From: Director	To: All Concerned
----------------	-------------------

Ref. No.: DIR/Nov/2017/387

Date: 02.11.2017

Women's Grievance Redressal Cell is reconstituted and now consists of following members:

## **Presiding Officer:**

Ms. Rashmi Chandra, Associate Professor, BT Department

## **Faculty Members:**

Dr. Meghna Singh, Assistant Professor, BT Department Ms. Jyoti Guglani, Assistant Professor, EC Department

> IMS Engineering College Ghaziabad

# **Staff Members:**

Ms. Deepali Tyagi, Asstt. Manager (HR)

Ms. Rinku, Assistant Librarian

### **Student Members:**

Ayushi, BT III Yr

Shivani, IT-2 III Yr

Haritima Chaturvedi, EN-2 III Yr

Dr. Sraban Mukherjee Director

IMS Engineering College, NH-24, Adhyatmik Nagar, Ghaziabad - 201009 (U.P.)

Tel: 0120 - 7945555 Fax No: 0120 - 7945577 Web:- www.imsec.ac.in



IMS Engineerng College Ghaziabad

# **OFFICE ORDER**

## Ref.: DIR/FEB/2021/471

### Date: 25.02.2021

Grievance Redressal Committee is hereby re-constituted consisting following members:

S.No.	Name	Position
1.	Dr. Prabal K. Chakravorty, Director	Chairman
2.	Mr. Pankaj Goel, Dean (SW)	Member
3.	Dr. Pankul Goel, HOD (ME/CE)	Member
4.	Dr. Santosh Kumar Mishra, Asstt. Professor, BT	Member
5.	Dr. Meenu Baliyan, Asstt. Professor, MBA	Member
6.	Mr. Pravesh Chandra Srivastava, Asstt. Prof. AS&H	Member
7.	Mr. Jaya Nidhi Vashistha, Asstt. Professor, EC	Member
8.	Mr. Ravi Shanker Pal, Asstt. Professor, IT	Member
9.	Ms. C. Pushpanjali Patel, Asstt. Professor, CSE	Member
10.	Mr. Manoj Kumar Kukreja, Registrar	Member

This order shall be effective with immediate effect.

Porchal

### (Director)

CC:

- 1. Hon'ble Treasurer for kind information please.
- 2. All Committee Members
- 3. Head HR & Admin
- 4. Registrar

IMS Engineerng College Ghaziabad

# **OFFICE ORDER**

### Ref: DIR/FEB/2021/474

Date: 25.02.2021

Internal Complaint Committee is reconstituted consisting of following members:

- 1. Dr. Upasana Pandey, Associate Professor
- 2. Dr. Deepa Goel, NGO Member
- 3. Prof. Shomini Parashar, Assistant Professor
- 4. Prof. Sulekha Saxena, Assistant Professor
- 5. Prof. Updesh Kumar Jaiswal, Assistant Professor
- 6. Mr. Anil K Garg, Head HR & Admin
- 7. Ms. Sakshi Varshney, Student (ECE III Year)
- 8. Ms. Aashi Singh, Student (ECE III Year)
- 9. Ms. Ifra Khan, Student (CSE III Year)
- 10. Mr. Sumit Tripathi, Student (CSE III Year)

**Presiding Officer (Female)** 

Member (Female) Faculty Member (Female) Faculty Member (Female) Faculty Member (Male) Member (Male) Student Member (Female) Student Member (Female) Student Member (Female) Student Member (Male)

The committee should also make an Annual Report the complaints and action taken by them to be submitted to undersigned office.

Post C

(Director)

CC: Hon'ble Treasurer, Shri Sanjay Agarwal Ji for kind information please. All Committee Members Mr. Anil K. Garg, Head – HR & Admin Registrar

Director IMS Engineerng College Ghaziabad

# **OFFICE ORDER**

### Ref.: DIR/APR/2021/501

Date: 08.04.2021

Grievance Redressal Committee is hereby reconstituted consisting following members:

S.No.	Name	Position
1.	Dr. Prabal K. Chakravorty, Director	Chairman
2.	Dr. Adesh Kr. Pandey, HOD & Prof. – IT Deptt, KIET Group of Institutions, Ghaziabad	Member
3.	Ex-officio Member (To be nominated by University)	Member
4.	Dr. S.N. Rajan, HOD (IT)	Member Secretary

This order shall be effective with immediate effect.

Prah

(Director)

CC:

i) Hon'ble Treasurer for kind information please.

ii) All Committee Members

iii) Head – HR & Admin

iv) Registrar

v) All faculty & Staff Members - through WhatsApp & Email.

redon

Director IMS Engineerng College Ghaziabad