

MINUTES OF IQAC MEETING HELD ON 08.02.2020 AT 2:00 PM IN
CONFERENCE HALL OF IMSEC

1. Following were present:

- i) Dr. Sraban Mukherjee, Chairperson
- ii) Dr. Neetu Goel, Dean (AS&H)
- iii) Dr. Monica Verma, HOD (MBA)
- iv) Mr. N.U. Khan, Associate HOD (CSE)
- v) Ms. Annu Govind, Dean Academic & HOD (EN)
- vi) Mr. Pankaj Goel, Dean (SW)
- vii) Ms. Swati Singh, Asstt. Professor (CSE)
- viii) Mr. Sunil Kumar, Head (CDC)
- ix) Mr. Manoj Kumar Kukreja, Registrar
- x) Dr. S.N. Rajan, HOD (IT)
- xi) Dr. R.P.S. Chauhan, HOD (EC)
- xii) Dr. V.K. Saini, HOD (ME)
- xiii) Ms. Rashmi Chandra, HOD (BT)
- xiv) Dr. Pankaj Agarwal, HOD (CSE)
- xv) Dr. R.N. Baral, Associate Professor (EC)
- xvi) Dr. S.K. Kalla, Coordinator (IQAC)
- xvii) Dr. Indu Bhatt, Coordinator (Research Cell)

2. During the meeting following points were discussed:

a) Revised manual for NAAC Assessment and Accreditation

Dr. Sraban Mukherjee, Chairperson of IQAC informed that NAAC has issued revised manual for Assessment and Accreditation w.e.f. 1st January, 2020.

b) Decide the plan of action for NAAC SSR Preparation:

Chairperson IQAC suggested to prepare a plan of action for NAAC SSR on all the Individual criteria.

c) Instructions to compile data

In view of the revised manual Chairperson IQAC instructed Coordinator IQAC to share new manual to all sectional heads and collect the required information latest by 14th February, 2020.

d) Academic Advisory Board for MBA Deptt:

First meeting of Advisory Board of MBA was held on 8th February, 2020. HOD (MBA) presented the departmental progress report and invited suggestions from honorable members. This was in line with the meeting held on 25th October, 2019.

e) Research Cell:

In compliance with the decision taken in the meeting of 25th October, 2019 Coordinator Research Cell Dr. Indu Bhatt informed that Research Proposals have been submitted to the funding agencies for grant.

f) IEDC Activity:

IEDC Head informed all that Entrepreneurship Awareness Camp has been scheduled on 14th, 15th & 17th February, 2020 in collaboration with NIESBUD Noida.

Meeting concluded with vote of thanks.

(Dr. S.K.Kalla)
Coordinator IQAC

Distribution

Director: For Kind Information
All HODs & Deans
All Faculty Members
Registrar
CDC Head