



IMS ENGINEERING COLLEGE, GHAZIABAD

(Affiliated to Dr. A.P.J. Abdul Kalam Technical University, Lucknow, Uttar Pradesh & Approved by AICTE, New Delhi)

NH-09, Adhyatmik Nagar, Near Dasna, Distt: Ghaziabad, Uttar Pradesh Website: <https://www.imsec.ac.in>

SUPPORTING DOCUMENTS NAAC AQAR: 2020-21

2.5.2 *Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient.*

Attachment:- Supporting Documents

IMS ENGINEERING COLLEGE, GHAZIABAD

OFFICE ORDER

From: Head – HR & Admin

To: Dr. R.P.S. Chauhan

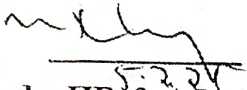
Ref. No.: HR/Feb/2021/

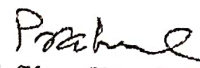
Date: 05.02.2021

I have been directed to inform you that from Today i.e. 05.02.2021, you shall act as Controller of Examination for CT1, CT2 & PUT for all departments and you shall also be Centre Superintendent for the conduct of University Examination for the Session 2020-21. In Session 2021-22 also, you shall continue to hold this position till further notice. You shall be the custodian of records for all above examinations.

You are requested to suggest the names of Asstt. Centre Superintendents for the University Examination and oversee the conduct of college examination as per norms.

You are requested to receive the charge from Dr. V.K. Saini, erstwhile COE.


(Head – HR & Admin)

- CC: 1) Hon'ble Treasurer
2) Director 
3) In personal file of Dr. R.P.S. Chauhan.
4) Dr. V.K. Saini to handover the charge to Dr. R.P.S. Chauhan.
All Deans & HODs through WhatsApp and email.
5) All faculty and staff members through WhatsApp and email.

IMS ENGINEERING COLLEGE, GHAZIABAD
DEPARTMENT OF MECHANICAL ENGINEERING
NOTICE

**SCHEDULE FOR ONLINE PROJECT PROGRESS PRESENTATION
OF FINAL YEAR STUDENTS**


DATE: 23/12/2020

All Mechanical Engineering final year students are informed that their **SECOND** project progress presentation is scheduled as below:

<u>Section</u>	<u>Date</u>	<u>Time</u>	<u>Faculty Panel</u>
ME1	04/01/2021	02:00PM – 04:00PM	Mr. Abhishek Saxena Mr. Ajay Singh Parmar
ME2	04/01/2021	02:00PM – 4:00PM	Mr. Ankit Saxena Mr. Sumit Sharma

Instruction:

- i. This is project progress presentation. There should be 10 to 12 slides.
- ii. Presentation should have expected project title, introduction, methodology, work has been done, Gantt chart and references.
- iii. Font size should be 32 for Heading and 24 for text, and font face should be times new roman.
- iv. All members must be present.
- v. Meeting will be on Google meet.
- vi. Marks weightage for 2nd presentation is 25% (50 marks) of internal marks (marks 200).


HOD, ME
(Prof. (Dr.) V. K. Saini)

IMS Engineering College, Ghaziabad

OFFICE ORDER

Ref.: DIR/APR/2021/503

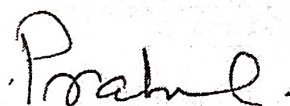
Date: 08.04.2021

An ERP Correction Committee is constituted consisting following members:

S.No.	Name	Position
1.	Prof. Atul Kumar, Assoc. Prof. (CSE)	Head
2.	Mr. Amit Kumar, System Admin	Member Secretary

This Committee shall be responsible for updation/correction in College ERP from time-to-time as required.

This order shall be effective with immediate effect.



(Director)

CC:

- i. Hon'ble Treasurer for kind information please.
- ii. Dean (AS&H), Dean (SW) and All HODs.
- iii. Head – HR & Admin
- iv. All Committee Members
- v. Registrar
- vi. All Faculty and Staff members - through WhatsApp and Email.