



## SUPPORTING DOCUMENTS

### NAAC AQAR: 2020-21

#### 4.4.2

*There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.*

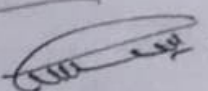
***Attachment:** Audited Statement & List of Committees*

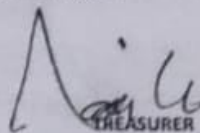
**IMS Engineering Collage, Hapur Road Branch, Ghaziabad**  
**(Unit Of Society : Institute Of Management Studies)**  
**Balance Sheet As At 31st March, 2021**

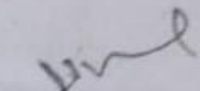
Liabilities		Amount	Assets		Amount
<b>NET UNIT BALANCE :</b>			<b>FIXED ASSETS :</b>		
MS Hostel 1	6,04,28,690		As per schedule "A" annexed		29,73,22,548
MS Hostel 2					
MS Lal Quan	6,94,90,582				
MS Society	18,01,56,526				
MS Darna	5,00,23,137	36,00,98,935	<b>CURRENT ASSETS :</b>		
			i) Fees Receivable		5,96,62,139
			ii) Security Deposits		41,40,274
			iii) Sundry Debtors		9,80,053
			iv) Prepaid Expenses		13,04,059
			v) TDS/TCS		7,79,625
					6,68,66,150
<b>SECURITY DEPOSITS :</b>			<b>v) Cash and Bank Balance :</b>		
Students	1,49,84,081		a) Cash in hand		1,06,799
Others	3,79,000	1,53,63,081	b) With Scheduled Banks :		
			In Current Accounts		54,007
			In Autosweep Accounts		1,32,00,000
			In Fixed Deposit Accounts		13,87,97,925
			(Includes F.D.R's held in joint names and pledged with AICTE and University for affiliation etc.)		
			Interest Accrued on FDR's		2,26,59,544
					17,48,21,185
<b>CURRENT LIABILITIES</b>					
<b>PROVISIONS :</b>					
Current Liabilities					
undry Creditors	3,92,75,568				
Expenses Payable	1,08,41,684				
Scholarship payable to Students	8,37,433				
Fee Received in Advance	7,16,05,745				
Due to Scheduled Bank (Bank Overdraft - In reconciliation)	7,89,084	12,33,49,514			
Provisions :					
Gratuity Payable		4,01,98,353			
Total Rs.		53,90,09,883	Total Rs.		53,90,09,883

Significant Accounting Policies And Notes To The Accounts- 'Schedule- B' Annexed

  
 DIRECTOR

  
 GEN. SECRETARY

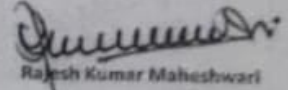
  
 TREASURER

  
 ACCOUNTS OFFICER

As Per Our Separate Report Of Even Date Attached

For Maheshwari R & Associates LLP  
 Chartered Accountants  
 FRN-500370N




  
 Rajesh Kumar Maheshwari  
 (Partner)

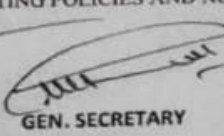
M.No.- 009353N  
 Place: New Delhi  
 Date: 10/02/2022

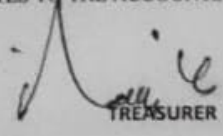
**IMS Engineering Collage, Hapur Road Branch, Ghaziabad**  
 (Unit Of Society : Institute Of Management Studies)  
**Income & Expenditure Account For The Year Ending On 31st March, 2021**

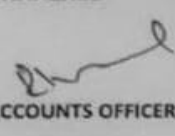
Expenditure	Amount	Income	Amount
To Salary & Other Benefits	11,24,76,513	By Fee Earned	28,84,34,122
To Advertisement and Publicity	8,35,627	By Interest Earned	99,97,844
To Audit Fees	35,400	By Miscellaneous Income	19,92,279
To Books, News Paper & Periodicals	3,076		
To Contribution to Provident & other Funds	21,56,592		
To Distribution of Study Material to Students	33,25,703		
To Donation	2,14,500		
To Dress Material Charges	7,09,500		
To Electricity & Power	74,74,663		
To Examination Expenses	1,88,317		
To Expenditure on Students Activities	1,99,826		
To Faculty Development Expenses	11,000		
To Scholarship & Fee Concession	1,60,81,951		
To Fees & Subscription	7,19,381		
To Festival, Functions & Seminar	14,38,012		
To Gratuity & Other Benefit	59,05,075		
To Insurance Expenses	26,17,181		
To Interest & Bank Charges	10,899		
To Lab Consumables	2,34,061		
To Miscellaneous Expenses	13,039		
To Office & Genral Expenses	2,41,640		
To Petrol & Maintenance of Vehicles	1,96,463		
To Pollution Control Charges	1,40,102		
To Postage, Telegram, Internet & Telephone	9,13,382		
To Printing & Stationery	5,03,529		
To Professional Exp.	3,62,140		
To Loss on sale of Asset	25,06,008		
To Repair & Maintenance	5,93,10,732		
To Tour & Travels	4,444		
To Travelling & Conveyance	93,968		
To Depreciation	3,06,89,059		
To Surplus - Excess of Income over Expenditure transferred to IMS Society	5,08,12,462		
<b>Total Rs.</b>	<b>30,04,24,245</b>	<b>Total Rs.</b>	<b>30,04,24,245</b>

SIGNIFICANT ACCOUNTING POLICIES AND NOTES TO THE ACCOUNTS - 'SCHEDULE - B' ANNEXED

 DIRECTOR

 GEN. SECRETARY

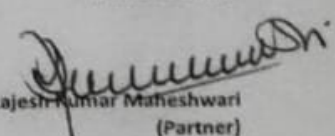
 TREASURER

 ACCOUNTS OFFICER

As Per Our Seperate Report Of Even Date Attached

For Maheshwari R & Associates LLP  
Chartered Accountants  
FRN:- 500070N



  
Rajesh Kumar Maheshwari  
(Partner)

M.No.:- 089353N  
Place: New Delhi  
Date: 10/02/2022

SCHEDULE 'A'  
Schedule Of Fixed Assets Annexed To And Forming Part Of Balance Sheet As On 31st March, 2021

Particulars	GROSS BLOCK				DEPRECIATION				NET BLOCK			
	As on 01.04.20	Up to 30.09.2020	After 30.09.2020	Deduction	As on 31.03.21	Rate	Up to 31.03.20	For the year	Deduction	Up to 31.03.21	As on 31.03.21	As on 31.03.20
Free hold land	4,58,21,407.00	-	-	-	4,58,21,407.00	10.00	21,01,74,376.00	1,64,60,457.00	-	22,66,34,833.00	4,58,21,407.00	4,58,21,407.00
Building	33,67,96,272.00	-	7,39,65,349.00	-	41,27,61,621.00	10.00	2,89,62,680.00	22,96,029.00	-	2,92,58,709.00	48,61,36,788.00	12,66,21,996.00
Furniture & Fixture	4,81,36,807.00	3,01,555.00	29,65,222.00	-	5,14,05,584.00	10.00	68,67,676.00	4,69,228.00	-	73,36,904.00	2,21,46,875.00	2,11,74,327.00
Electric Fittings	1,15,59,953.00	-	-	-	1,15,59,953.00	10.00	57,57,200.00	9,40,901.00	-	66,98,201.00	42,21,049.00	46,92,277.00
Office Equipments	1,19,87,903.00	9,624.00	64,888.00	-	1,20,62,415.00	15.00	89,09,584.00	2,60,144.00	-	74,35,432.00	53,64,234.00	62,80,603.00
Motor Vehicles	1,19,15,592.00	-	-	30,06,008.00	89,09,584.00	15.00	71,75,288.00	2,60,144.00	-	74,35,432.00	14,74,152.00	47,40,384.00
Air Conditioners	2,80,91,970.00	-	-	-	2,80,91,970.00	15.00	1,36,01,738.00	23,23,235.00	-	1,49,26,973.00	1,31,64,997.00	1,54,88,233.00
Teaching Aids	12,88,148.00	-	-	-	12,88,148.00	15.00	10,30,276.00	38,881.00	-	10,68,957.00	2,18,191.00	2,57,877.00
Computers & Computer Soft	9,10,19,837.00	-	80,71,200.00	-	9,90,91,037.00	40.00	7,75,48,120.00	70,02,927.00	-	8,45,51,047.00	1,45,39,990.00	1,34,71,717.00
Software Website	2,03,68,288.00	-	1,57,500.00	-	1,57,500.00	40.00	1,57,500.00	31,500.00	-	1,73,57,834.00	1,26,000.00	36,03,044.00
Lab Equipments	28,81,962.00	-	6,95,116.00	-	2,10,65,404.00	15.00	1,67,65,244.00	5,92,590.00	-	1,73,57,834.00	37,05,570.00	36,03,044.00
Library Books	61,08,58,079.00	3,11,179.00	500.00	11,395.00	38,71,037.00	40.00	31,87,355.00	2,73,367.00	-	34,60,722.00	4,10,315.00	6,94,547.00
TOTAL	61,08,58,079.00	3,11,179.00	8,79,19,805.00	30,06,008.00	69,60,83,660.00	15.00	36,30,72,053.00	3,06,89,059.00	-	39,87,61,112.00	29,73,22,548.00	28,27,96,028.00

Director

Gen. Secretary

Accounts Officer

As Per Our Separate Report Of Even Date Attached

For Maheshwari R & Associates LLP

Chartered Accountants

FRN:-500070N



Rajesh Kumar Maheshwari  
(Partner)

M.No.- 089353

Place : New Delhi

Date : 10/02/2022



IMS Engineering Collage, Hapur Road Branch, Ghaziabad  
(Unit Of Society : Institute Of Management Studies)

SCHEDULE 'B'

Significant Accounting Policies And Notes Forming Parts Of The Accounting Ending 31st March, 2021

A. Significant Accounting Policies:

(i) Basis of Accounting:

The Accounts are prepared on historical cost basis, as a going concern, and are consistent with generally accepted accounting principals. All Income & Expenditure items having a material bearing on the financial statement are recognized on accrual basis.

(ii) Fixed Assets and Depreciation:

Fixed Assets are stated at cost less accumulated depreciation. Depreciation on all fixed assets has been charged on Written Down Value Method, at the rates as provided under Income Tax Act read with Rules there under.

(iii) Contingent Liabilities:

Contingent Liabilities are not provided for.

(iv) Retirement Benefit:

Liability towards future payment for gratuity payable to employees, have been accounted for on accrual basis.

B. Notes to Accounts:

Current Assets, Loans & Advances:

(i)

All the Current Assets, Loans & Advances, in the opinion of the management, have a value on realisation which in the ordinary course of business shall at least be equal to the amount at which it is stated in the balance sheet.

(ii)

Balance of parties appearing in advances, sundry creditors and other liabilities are subject to confirmations.

(iii) Fixed Assets Register is yet to be updated.

(iv) All the expenditure debited to Repairs & Maintenance related to the repairs and renovation of the existing assets/facilities and it has not brought in to existence any new assets.

(v) Figures have been rounded off nearest to rupees.

(vi) Provision for gratuity has been made in the books but no fund has been created for such gratuity.

(Director)

(Gen. Secretary)

(Treasurer)

(Accounts Officer)

For Maheshwari R & Associates LLP  
Chartered Accountants  
FRN:-500070N



Rajesh Kumar Maheshwari  
(Partner)  
M.No.: -089353  
Place: New Delhi  
Date: 10/02/2022

# **IMS ENGINEERING COLLEGE, GHAZIABAD**

## **OFFICE ORDER**

Ref. No.: DIR/JAN/2022/561

Date: 10.01.2022

A NSS/Extension Activities Committee has been reconstituted consisting of following members based on the choices filled by the individual faculty/staff members:

- i) Dr. Manoj Kumar Singh, (AS&H) - Head
- ii) Mr. Neeraj Kumar Sirohi, (IT) - Member
- iii) Mr. Om Prakash Umrao, (ME) - Member
- iv) Dr. Arvind Kumar Sharma, (AS&H) - Member
- v) Mr. Shivansh Srivastava, (ME) - Member
- vi) Mr. Ankit Kumar Saxena, (ME) - Member
- vii) Mr. Saurabh Kumar, (AS&H) - Member
- viii) Dr. Mohit Rastogi, (AS&) - Member
- ix) Dr. Tej Singh, (AS&H) - Member
- x) Dr. Santosh Kumar Mishra, (BT) - Member
- xi) Mr. Shiv Om Sharma, (ME) - Member
- xii) Mr. Pravesh Chandra Srivastava, (AS&H) - Member
- xiii) Mr. Pavan Sharma, (CSE) - Member
- xiv) Mr. Ravi Shanker Pal, (IT) - Member
- xv) Mr. V.K. Agrawal, (EC) - Member
- xvi) Mr. Lalit Kumar, (EN) - Member
- xvii) Mr. Maharaj Singh Gautam, (CSE) - Member
- xviii) Mr. Udayveer Singh, (EC) - Member
- xix) Mr. Anil Kumar, (BT) - Member
- xx) Mr. Deepak Kumar, (EN) - Member
- xxi) Mr. Vikas Sharma (G), (Computer Centre) - Member
- xxii) Mr. Sandeep Sharma, (Computer Centre) - Member

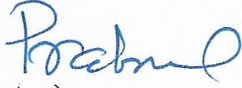
All the names as in the portal have been included. The senior most faculty member has been chosen as the Head of the Committee. All Committee Members are requested to participate in the Committee meetings, form their own calendar of activities, meet with the Director and obtain approval for the same. The responsibility of maintenance of record shall be with the Head of the Committee.

Head of the Committee shall evaluate the contribution of the members and shall award marks after each event. The scale of performance is 1 – 10; Poor – Excellence. These



marks shall be normalized and added in performance appraisal of each faculty/staff members. Faculty members participating in less number of Committee and or receiving low marks shall thus be affected.

We wish you all the best.



**(Director)**

**CC:** Hon'ble Treasurer

All Deans, HODs, Faculty and Staff Members – through WhatsApp.

All the Committee Members.

Head – HR & Admin for personal file of individuals.

# IMS ENGINEERING COLLEGE, GHAZIABAD

## OFFICE ORDER

Ref. No.: DIR/JAN/2021/439

Date: 20.01.2021

A Cultural Committee has been reconstituted consisting of following members based on the choices filled by the individual faculty/staff members:

- i) Mr. Om Prakash Umrao, (ME) – Head
- ii) Dr. Chetana Sharma, (AS&H) - Member
- iii) Mr. Jaya Nidhi Vashishtha, (EC) - Member
- iv) Ms. Snigdha Chaturvedi, (EN) - Member
- v) Ms. Shivani Agarwal, (CSE) - Member
- vi) Dr. Raza Rasool, (AS&H) - Member
- vii) Dr. Meenu Baliyan, (MBA) - Member
- viii) Mr. Priya Ranjan Kumar, (BT) - Member
- ix) Ms. Shomini Parashar, (BT) - Member
- x) Mr. Mubina Shekh, (ME) - Member
- xi) Mr. Shivansh Srivastava, (ME) - Member
- xii) Mr. Ankit Kumar Saxena, (ME) - Member
- xiii) Ms. Punjika Rathi, (MBA) - Member
- xiv) Mr. Gaurav Kumar Mishra, (ME) - Member
- xv) Mr. Hakim Singh, (CSE) – Member
- xvi) Ms. Jyoti Guglani, (CSE) - Member
- xvii) Ms. Mayurika Saxena, (EC) - Member
- xviii) Ms. Shaili Gupta, (CSE) - Member
- xix) Ms. Sulekha Saxena, (EN) - Member
- xx) Mr. Ashish Awasthi, (MBA) - Member
- xxi) Ms. Chandra Pushpanjali Patel, (CSE) - Member
- xxii) Dr. Renuka, (AS&H) - Member
- xxiii) Mr. Varun Kumar Singhal, (EN) - Member
- xxiv) Mr. Mayank Aggarwal, (EN) - Member
- xxv) Mr. Sameer Anand, (EN) - Member
- xxvi) Mr. Ghanshyam Yadav, (CSE) - Member
- xxvii) Mr. Digvijay Tyagi, (EN) - Member
- xxviii) Mr. Sandeep Bhardwaj, (EN) - Member
- xxix) Mr. Deepak Kumar, (CE) - Member
- xxx) Mr. Rupendra Kumar Saxena, (ME) - Member
- xxxi) Mr. Daleep Dixit, (EC) - Member
- xxxii) Mr. Anil Kumar, (BT) - Member
- xxxiii) Mr. Pramod Kumar, (AS&H) - Member

All the names as in the portal have been included. The senior most faculty member has been chosen as the Head of the Committee. All Committee Members are requested to participate in the Committee meeting, form their own calendar of activities, meet with the



Director and obtain approval for the same. The responsibility of maintenance of record shall be with the Head of the Committee.

Head of the Committee shall evaluate the contribution of the members and shall award marks after each event. The scale of performance is 1 – 10; Poor – Excellence. These marks shall be normalized and added in performance appraisal of each faculty/staff members. Faculty members participating in less number of Committee and or receiving low marks shall thus be affected.

We wish you all the best.

  
(Director)

CC: Dean (AS&H), All HODs, All Faculty Members – through WhatsApp.  
All the Committee Members.  
Head – HR for personal file of individuals.

# IMS Engineering College, Ghaziabad

## OFFICE ORDER

Ref.: DIR/APR/2021/503

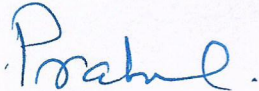
Date: 08.04.2021

An **ERP Correction Committee** is constituted consisting following members:

S.No.	Name	Position
1.	Prof. Atul Kumar, Assoc. Prof. (CSE)	Head
2.	Mr. Amit Kumar, System Admin	Member Secretary

This Committee shall be responsible for updation/correction in College ERP from time-to-time as required.

This order shall be effective with immediate effect.



**(Director)**

**CC:**

- i. Hon'ble Treasurer for kind information please.
- ii. Dean (AS&H), Dean (SW) and All HODs.
- iii. Head – HR & Admin
- iv. All Committee Members
- v. Registrar
- vi. All Faculty and Staff members - through WhatsApp and Email.