

IMS ENGINEERING COLLEGE ,GHAZIABAD

From : IQAC , Coordinator

To : Director

Minutes of IQAC meeting

A meeting of the IQAC was held on 26/02/2022 in the office of the Dean. The agenda of the meeting was to discuss the "Road Map" for next round of NAAC accreditation. The following members of the NAAC core committee were present:

Dr Prabir Paul

Dr Avdhesh Gupta

Dr Abhijit Das

It was decided that several changes were required to be made in the processes required for NAAC, taking into consideration the observations made by the NAAC Peer Team during the last visit. The following points were discussed:

1. Common PEOs should be framed and standardized for all B. Tech. branches in the College and separately for MBA.
2. PSOs should be modified for all B. Tech. branches in the College.
3. Mission and Vision of the College, as well as the departments should be reframed taking into account the feedback from various stakeholders.
4. All faculty members should be encouraged to attend the FDP/workshop on NBA/NAAC accreditation being conducted by NITTR or any other institutions.
5. Process for ISO certification should be initiated.
6. Process for UGC affiliation of IMS Engineering College under section 2(f) should be initiated.
7. Systems and formats be developed for collecting and summarizing feedbacks from all stakeholders including students, faculty members, alumni, parents, employers and industry representatives. The final summary of the feedback should be available on the College portal.
8. The research committee should monitor the research, patents, projects etc and submit a quarterly report.
9. A policy for identifying slow and advanced learners should be framed and activities to be undertaken for them.

10. The CO/PO attainment process should be framed and standardized for all departments and all faculty members should be familiar with the process.
11. Lesson plans, COs, Notes should be shared with the students throughout the semester on faculty webpage.
12. Motivate students to involve/participate in various technical/sports/cultural activities. The record of each activity should be maintained
13. Human Values (In collaboration with AKTU) /NSS activities should be initiated and documented regularly.
14. Experiential learning activities be initiated.
15. Membership of professional bodies be initiated.
16. Policy should be framed for MOOCs courses for faculty members and students and a Coordinator should be nominated at the department level to monitor and provide regular reports.
17. MOU/COE/ Foreign Educational institutes tie-ups be initiated and properly documented .
18. Students, Faculty members policy documents /SOPs to be developed.
19. Mentoring system to be added to ERP.

P. K Paul
Coordinator ,IQAC

2 March ,2022

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V. R
04.03.2022