



**IMS ENGINEERING COLLEGE GHAZIABAD**  
**(YEAR OF ESTABLISHMENT – 2002)**  
**[Approved by AICTE Affiliated to AKTU,Lucknow]**



### **Supporting Document**

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organization wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

**Options: All of the above**

- All of the above
- Any 3 of the above
- Any 2 of the above
- Any 1 of the above
- None of the above

## IMS Engineering College, Ghaziabad

From: Chief Proctor

To: All Concerned

Date: 23-7-2018  
Ref: CP/July/2018/24

### Anti Ragging Escort committee

In order to prevent any kind of ragging, the entire campus has been divided into small areas. So, below mentioned is the duty list of the faculty members to ensure that there is no ragging activity in the entire campus. These members are required to be vigilant and proactively participate in the matters related to maintain the ragging free campus.

#### Block A: (Specially during Morning, lunch time of 1<sup>st</sup> year & after the end of the classes)

1. Dr. Suyash Srivastava, Associate Professor AS&H – Incharge\*
2. Mr. Umang Sharma (EN) - Member
3. Dr. Narender Kumar, Associate Professor BT – Member
4. Mr. Asish Awasthi (MBA) - Member
5. All Class coordinators (MBA, BT & AS&H) /Section Incharge (Members)

#### Block B: (Specially during morning, lunch time & after the end of the classes)

1. Mr. O. P. Umrao, Associate Prof. ME- Incharge\*
2. Class coordinators from ME & CE (Members)
3. HOD- ME & CE

#### Block C: (Specially during morning, lunch time & after the end of the classes)

1. Dr. Avdesh Gupta, Associate Professor (CS) - In charge\*
2. Dr. R. N. Baral, Associate Professor EC
3. All Class coordinators from CS, IT, EC, EN (Members)
4. HOD-EC, EN, IT, CS

#### Front of Block B & Block C: (Specially during morning, lunch time & after the end of the classes)

1. Mr. Pankaj goel (EC) – Incharge\*
2. Mr. Updesh Jaiswal, Assistant Prof. IT – Member
3. Ms. Kalpna Gupta (ME) – Member
4. HOD-EC, EN, ME, IT, CS, CE

#### Girls Hostel: (Specially during lunch time of 1<sup>st</sup> year & after the end of the classes)

1. Dr. Meghna Singh (BT) –Incharge\*
2. Dr. Kinshuki Sharma (AS&H)- Member

3. Dr. Upasna Pandey (CS)-Member
4. Warden (Girls)

**Boys Hostel: (Specially during lunch time of 1<sup>st</sup> year & after the end of the classes)**

1. Prof. Neeraj Sirohi Associate Professor (CS) – Incharge\*
2. Mr. R. K. Chouhan, Associate Professor EN
3. Prof. Pravesh Chandra Srivastava(AS&H) – Member
4. Chief warden
5. Prof. Prabhash Tyagi (AS)-Member
6. Prof Jasvider Tyagi (AS)-Member
7. Prof Tej Singh (AS)-Member
8. Prof Rahul Kr. Pandey (AS)-Member
9. Prof. Mohit Rastogi (AS)-Member

**Kaveri Canteen & Central Library: (Specially during lunch time of 1<sup>st</sup> year & after the end of the classes)**

1. Prof. Atul Kumar, Associate Professor (CS)- Incharge\*
2. Ajay Singh Parmar (ME) – Member
3. Prof Anurag Mishra (CS) – Member
4. Prof. Saroj Kumar (EN) – Member

**Canteen (Near Block-A): (Specially during lunch time of 1<sup>st</sup> year & after the end of the classes)**

1. Dr. Vikram Singh (AS) Incharge\*
2. Prof. Sunil Kumar (ME) – Member
3. Prof Sameer Anand (EC)-Member
4. Prof Shivansh Srivastava (ME)-Member

**Around Gate-2: (Specially during lunch time of 1<sup>st</sup> year & after the end of the classes)**

1. Mr. Pankul Goel, Associate Professor ME Incharge\*
2. Prof. Jai Nidhi Vashishtha (EC)-Member
3. Prof. Sunit Mishra (ME)-Member
4. Prof. Pranav Dixit (AS)-Member

**Note:** \*All the in-charge requested to form a group of suitable faculty members and be vigilant specially during college in-time, lunch time, post lunch class commencement and class off-time. All HODs are requested to personally involve with the above mentioned anti-ragging groups.

(N. U. Khan)  
Chief Proctor

CC: Director (For kind information please)



Saroj Kumar &lt;saroj.kumar@imsec.ac.in&gt;

**Women's Grievance Redressal Cell.**

1 message

Director IMS Engineering College <director@imsec.ac.in> Thu, Nov 2, 2017 at 4:28 PM  
 To: HOD Applied Science <hodas@imsec.ac.in>, "HOD Bio-Tech." <hodbt@imsec.ac.in>, "HOD Computer Science Eng." <hodcse@imsec.ac.in>, HOD Electrical Engineering <hoden@imsec.ac.in>, HOD Electronics & Communication <hoddec@imsec.ac.in>, HOD Information Technology <hodit@imsec.ac.in>, HOD MBA <hodmba@imsec.ac.in>, HOD Mechanical Engineering <hodme@imsec.ac.in>, HOD Civil Engineering <hodce@imsec.ac.in>, HR IMSEC <hr@imsec.ac.in>, rinku choudhary <rinku.choudhary@imsec.ac.in>  
 Cc: faculty@imsec.ac.in

**IMS ENGINEERING COLLEGE, GHAZIABAD****INTER OFFICE NOTE**

<b>From: Director</b>	<b>To: All Concerned</b>
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Ref. No.: DIR/Nov/2017/387

Date: 02.11.2017

**Women's Grievance Redressal Cell** is reconstituted and now consists of following members:

**Presiding Officer:**

Ms. Rashmi Chandra, Associate Professor, BT Department

**Faculty Members:**

Dr. Meghna Singh, Assistant Professor, BT Department

Ms. Jyoti Guglani, Assistant Professor, EC Department

**Staff Members:**

Ms. Deepali Tyagi, Asstt. Manager (HR)

Ms. Rinku, Assistant Librarian

**Student Members:**

Ayushi, BT III Yr

Shivani, IT-2 III Yr

Haritima Chaturvedi, EN-2 III Yr

*Dr. Sraban Mukherjee*

*Director*

*IMS Engineering College,  
NH-24, Adhyatmik Nagar,  
Ghaziabad - 201009 (U.P.)*

*Tel: 0120 - 7945555*

*Fax No: 0120 - 7945577*

*Web:- [www.imsec.ac.in](http://www.imsec.ac.in)*



## IMS Engineering College, Ghaziabad

### OFFICE ORDER

Ref.: DIR/APR/2021/501

Date: 08.04.2021

**Grievance Redressal Committee** is hereby reconstituted consisting following members:

S.No.	Name	Position
1.	Dr. Prabal K. Chakravorty, Director	Chairman
2.	Dr. Adesh Kr. Pandey, HOD & Prof. – IT Deptt, KIET Group of Institutions, Ghaziabad	Member
3.	Ex-officio Member (To be nominated by University)	Member
4.	Dr. S.N. Rajan, HOD (IT)	Member Secretary

This order shall be effective with immediate effect.



**(Director)**

**CC:**

- i) Hon'ble Treasurer for kind information please.
- ii) All Committee Members
- iii) Head – HR & Admin
- iv) Registrar
- v) All faculty & Staff Members – through WhatsApp & Email.

## IMS Engineering College, Ghaziabad

### OFFICE ORDER

Ref: DIR/FEB/2021/474

Date: 25.02.2021

**Internal Complaint Committee** is reconstituted consisting of following members:

1. Dr. Upasana Pandey, Associate Professor	<b>Presiding Officer (Female)</b>
2. Dr. Deepa Goel, NGO Member	Member (Female)
3. Prof. Shomini Parashar, Assistant Professor	Faculty Member (Female)
4. Prof. Sulekha Saxena, Assistant Professor	Faculty Member (Female)
5. Prof. Updesh Kumar Jaiswal, Assistant Professor	Faculty Member (Male)
6. Mr. Anil K Garg, Head – HR & Admin	Member (Male)
7. Ms. Sakshi Varshney, Student (ECE III Year)	Student Member (Female)
8. Ms. Aashi Singh, Student (ECE III Year)	Student Member (Female)
9. Ms. Ifra Khan, Student (CSE III Year)	Student Member (Female)
10. Mr. Sumit Tripathi, Student (CSE III Year)	Student Member (Male)

The committee should also make an Annual Report the complaints and action taken by them to be submitted to undersigned office.



**(Director)**

CC: Hon'ble Treasurer, Shri Sanjay Agarwal Ji for kind information please.  
All Committee Members  
Mr. Anil K. Garg, Head – HR & Admin  
Registrar

**IMS Engineering College, Ghaziabad**

**NOTICE**

Date: 23-July, 2018  
Ref: CP/ 2018/ July/ 242

This is to inform all the students of IMS engineering College that **RAGGING** is strictly prohibited as per orders of Honorable Supreme Court Judgment/Govt./University/AICTE/UGC.

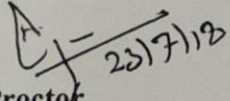
Any body indulging in "Ragging" will be severely punished.

The punishment includes suspension / dismissal from the roles of the institute apart from prosecuting the indulgent with criminal charges.

Any student found indulged in any act of ragging which is a subversive of college discipline shall be dealt with very strictly.

The Anti Ragging Committee is authorized to take strict action against the students indulging in ragging and any such action may also call for **cancellation of admission** of these students or **lodging FIR with local/police authorities** against the students found indulged in ragging.

**"Ragging is a punishable offence, so you are advised to refrain from it"**

  
Chief Proctor  
(N. U. Khan)

1. Director Sir (for kind information)
2. All Notice Board



IMS ENGINEERING COLLEGE  
Anti-Ragging Committee

Date: 18/07/2018

M.O.M.

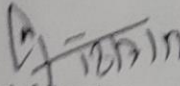
Agenda: To ensure "Ragging Free" campus

Members Attended the Meeting

1. Mr. N.U. Khan, HOD (IT)
2. Mr. Atul Kumar (CS)
3. Prof. Rahul Dayal, Dean (Acad, HOD-EC)
4. Dr. Neetu Goel, Dean (AS&H)
5. Mr. Pankaj Goel, Dean ( SW)
6. Mr. Sudheer Choudhry (Vigilance Officer)
7. Mr. Uday Singta (Sports Officer)
8. Prof R.K. Cauhan, HOD (EN)
9. Dr. S. K. Kalla HOD (ME)
10. Mr. Akhilesh Srivastava, HOD (CE)
11. Dr. Pankaj Agarwal, HOD (CS)
12. Ms. Monica Verma, HOD (MBA)
13. Mr. S. P. Garg, (Chief Warden)

Anti-Ragging committee discusses the following points:

1. In order to prevent any kind of ragging, the entire campus has been divided into small areas. So, some senior faculty members to ensure that there is no ragging activity in the entire campus.
2. These members are required to be vigilant and proactively participate in the matters related to maintain the ragging free campus.
3. It was decided to constitute a separate committee of faculty members to monitor the students of First Year at Academic Block-A
4. To maintain discipline in Depawali & Eid night (Hostel function).
5. It was also decided to arrange the time table in such a way that the first year student will have separate one hour lunch break, than the rest of the department.

  
Chief Proctor