**CRITERIA WISE SUPPORTING DATA**

**Criterion-I: Curricular Aspects (100)**

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| **S.No** | **Details** | | **Weightage** | **Support Document** |
|  | | **Key Indicator – 1.1 Curricular Planning and Implementation (20)** | | |
| **1.1.1** | **The Institution ensures effective curriculum delivery through a well-planned and documented process**  Write description of initiatives in not more than 500 words  **File Description**   Upload Additional information   Link for Additional information | | **(10)** | [Criterion-I Curricular Aspects\1.1.1](Criterion-I%20Curricular%20Aspects/1.1.1) |
| **1.1.2** | **The institution adheres to the academic calendar including for the conduct of CIE**  Write description in maximum of 500 words  **File Description**   Upload Additional information   Link for Additional information | | **(5)** | [Criterion-I Curricular Aspects\1.1.2](Criterion-I%20Curricular%20Aspects/1.1.2) |
| **1.1.3** | **Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years  1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs  3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  4. Assessment /evaluation process of the affiliating University**  ***Options***  ***1. All of the above***  ***2. Any 3 of the above***  ***3. Any 2 of the above***  ***4. Any 1 of the above***  ***5. None of the above***  Data requirement: (As per Data Template)   Number of teachers participated   Name of the body in which full time teacher participated   Total number of teachers  Documents: Upload the scanned copies of the letters issued by the affiliating university / institutions w.r.t the activity in which the teachers are involved.  **File Description:**   Details of participation of teachers in various bodies/activities provided as a response to the metric | | **(5)** | [Criterion-I Curricular Aspects\1.1.3](Criterion-I%20Curricular%20Aspects/1.1.3)  [Criterion-I Curricular Aspects\1.1.3\Less than 5MB 1.1.3 Supporting Document.pdf](Criterion-I%20Curricular%20Aspects/1.1.3/Less%20than%205MB%201.1.3%20Supporting%20Document.pdf) |
|  | **Key Indicator- 1.2 Academic Flexibility (30)** | | | |
| **1.2.1** | **Percentage of programs in which Choice Based Credit System (CBCS)/elective course system has been implemented**  **1.2.1.1. Number of Programmes in which CBCS/ Elective course system implemented.**  Data Requirement: (As per Data Template)   Name of all Programmes adopting CBCS   Name of all Programmes adopting elective course system  **File Description (Upload)**   Any additional information   Institutional data in prescribed format (Data Template) | | **(10)** | [Criterion-I Curricular Aspects\1.2.1](Criterion-I%20Curricular%20Aspects/1.2.1) |
| **1.2.2** | **Number of Add on /Certificate programs offered during the last five years**  **1.2.2.1:** How many Add on /Certificate programs are added within the last 5 years  Data Requirement for last five years: (As per Data Template)  ***The template is combined with 1.2.3***   Names of the Add on /Certificate programs with 30 or more contact hours   No. of times offered during the same year   Total no. of students completing the course in the year  **File Description (Upload)**   Any additional information   Brochure or any other document relating to Add on /Certificate programs   List of Add on /Certificate programs (Data Template ) | | **(10)** | [Criterion-I Curricular Aspects\1.2.2](Criterion-I%20Curricular%20Aspects/1.2.2) |
| **1.2.3** | |  |  | | --- | --- | | **Average percentage of students enrolled in Add-on/Certificate programs as against**  **the total number of students during the last five years** |  |   1.2.3.1. Number of students enrolled in subject related Certificate or  Add-on programs year wise during last five years  **Average percentage:52.22**  **File Description(Upload)**   Any additional information   Details of the students enrolled in Subjects related to certificate/Add-on programs | | **(10)** | [Criterion-I Curricular Aspects\1.2.3\](Criterion-I%20Curricular%20Aspects/1.2.3/) |
|  | **Key Indicator- 1.3 Curriculum Enrichment (30)** | | | |
| **1.3.1** | **Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum (10)**  Upload a description in maximum of 500 words  File Description (Upload)   Any additional information   Upload the list and description of courses which address the Professional Ethics, Gender, Human | |  | [Criterion-I Curricular Aspects\1.3.1](Criterion-I%20Curricular%20Aspects/1.3.1) |
| **1.3.2** | **Average percentage of courses that include experiential learning through project work/field work/internship during last five years**  1.3.2.1: Number of courses that include experiential learning through project work/field work/internship year wise during last five years  Data Requirement for last five years: (As per Data Template)   Name of the Course   Details of experiential learning through project work/field work/internship   Name of the Programme  **File Description:(Upload)**   Any additional information   List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | | **(10)** | [Criterion-I Curricular Aspects\1.3.2](Criterion-I%20Curricular%20Aspects/1.3.2) |
| **1.3.3** | **Percentage of students undertaking project work/field work/internship (Data for the latest completed academic year)**  1.3.3.1. Number of students undertaking project work/field work / internships  **Percentage of students:72**  Data Requirement : ( As per Data Template)   Name of the programme   No. of students undertaking project work/field work / internships  **File Description:(Upload)**   Any additional information   List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | | **(10)** | [Criterion-I Curricular Aspects\1.3.3](Criterion-I%20Curricular%20Aspects/1.3.3) |
|  | | **Key Indicator- 1.4 Feedback System (20)** | | |
| 1.4.1. | ***Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni***  **Options:**  A. All of the above  B. Any 3 of the above  C. Any 2 of the above  D. Any 1 of the above  E. None of the above  Data Requirement:  Report of analysis of feedback received from different stakeholders year wise  **File Description**   URL for stakeholder feedback report   Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | | ***(10)*** | [Criterion-I Curricular Aspects\1.4.1](Criterion-I%20Curricular%20Aspects/1.4.1) |
| 1.4.2 | ***Feedback process of the Institution may be classified as follows:***  **Options:**  A. Feedback collected, analysed and action taken and feedback available on website  B. Feedback collected, analysed and action has been taken  C. Feedback collected and analysed  D. Feedback collected  E. Feedback not collected  Documents:  Upload Stakeholders feedback report, Action taken report of the institute on it as stated in the minutes of the Governing Council, Syndicate, Board of Management  **File Description**   Upload any additional information   URL for feedback report | | ***(10)*** | [**Criterion-I Curricular Aspects\1.4.2**](Criterion-I%20Curricular%20Aspects/1.4.2) |

**Criterion-II: Teaching-Learning and Evaluation (350)**

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| **S.No** | **Details** | |  | **Download** |
|  | | **Key Indicator- 2.1 Student Enrolment and Profile (40)** | | |
| **2.1.1** | ***Average Enrolment percentage (Average of last five years)***  2.1.1.1. Number of students admitted year wise during last five years  2.1.1.2. Number of sanctioned seats year wise during last five years  ***Average Enrolment percentage:63.62***  **File Description:**   Any additional information   Institutional data in prescribed format | | ***(20)***  ***(13)*** | [Criterion-II Teaching-Learning and Evaluation\2.1.1](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.1.1)  [**Criterion-II Teaching-Learning and Evaluation\2.1.1\2.1.1(Student List).xlsx**](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.1.1/2.1.1(Student%20List).xlsx) |
| 2.1.2 | ***Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years.***  ***(Exclusive of supernumerary seats)***.  2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Year** | **2020** | **2019** | **2018** | **2017** | **2016** | | **Number of Student** | 140 | 160 | 178 | 222 | 338 |   **Average percentage:46.29**  **File Description:**   Any additional information   Institutional data in prescribed format | | ***(20)***  (9) | [Criterion-II Teaching-Learning and Evaluation\2.1.2](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.1.2) |
|  | | **Key Indicator- 2.2. Catering to Student Diversity (50)** | | |
| 2.2.1 | ***The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners***  Write description in maximum of 500 words  **File Description:**   Past link for additional Information   Upload any additional information | | ***(30)*** | [Criterion-II Teaching-Learning and Evaluation\2.2.1](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.2.1) |
| **2.2.2.** | ***Student- Full time teacher ratio (Data for the latest completed academic year)***  **Student-Full time teacher ratio:13.26**  Data requirement:   Total number of Students enrolled in the Institution   Total number of full time teachers in the Institution  Formula: Students: teachers  **File Description (Upload)**   Any additional information | | ***(20)*** | [Criterion-II Teaching-Learning and Evaluation\2.2.2](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.2.2) |
|  | | **Key Indicator- 2.3. Teaching- Learning Process (50)** | | |
| **2.3.1.** | ***Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences***  Upload a description in maximum of 500 words  **File Description:**   Upload any additional information   Link for additional information | | **(20)** | [Criterion-II Teaching-Learning and Evaluation\2.3.1](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.3.1) |
| **2.3.2.** | ***Teachers use ICT enabled tools for effective teaching-learning process.***  Write description in maximum of 500 words  **File Description**   Upload any additional information   Provide link for webpage describing the ICT enabled tools for effective teaching-learning process. | | ***(15)*** | [Criterion-II Teaching-Learning and Evaluation\2.3.2](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.3.2) |
| **2.3.3.** | ***Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )***  2.3.3.1 Number of mentors  Number of students assigned to each Mentor  Formula: Mentor : Mentee  **File Description**   Upload year wise, number of students enrolled and full time teachers on roll.   Circulars pertaining to assigning mentors to mentees   mentor/mentee ratio | | ***(15)*** | [Criterion-II Teaching-Learning and Evaluation\2.3.3\Faculty Mentors' List 2019-20.pdf](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.3.3/Faculty%20Mentors'%20List%202019-20.pdf) |
|  | | **Key Indicator- 2.4 Teacher Profile and Quality (60)** | | |
| **2.4.1.** | ***Average percentage of full time teachers against sanctioned posts during the last five years***  Data Requirement for last five years (As per Data Template)   Number of full time teachers   Number of sanctioned posts  **Percentage:68.66**  **File Description**  Year wise full time teachers and sanctioned posts for 5years(Data Template)   Any additional information   List of the faculty members authenticated by the Head of HEI | | ***(20)*** | [Criterion-II Teaching-Learning and Evaluation\2.4.1\2.4.1.xlsx](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.4.1/2.4.1.xlsx) |
| **2.4.2.** | ***Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)***  2.4.2.1. Number of full time teachers with ***Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.*** year wise during the last five years   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Year** | **2020** | **2019** | **2018** | **2017** | **2016** | | **Number of Ph.D** | 45 | 45 | 38 | 31 | 29 |   **Percentage:18.43**  Data Requirement for last five years: (As per Data Template)   Number of full time teachers with PhD./ D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.   Total number of full time teachers  **File Description (Upload)**   Any additional information   List of number of full time teachers with ***Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.*** and number of full time teachers for 5 years (Data Template) | | ***(20)*** | [Criterion-II Teaching-Learning and Evaluation\2.4.2\2.4.2.xlsx](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.4.2/2.4.2.xlsx) |
| **2.4.3.** | ***Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)***  2.4.3.1: Total experience of full-time teachers  **Average Teaching Experience:6.51** | | **(20)** | [Criterion-II Teaching-Learning and Evaluation\2.4.3\2.4.3.xlsx](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.4.3/2.4.3.xlsx) |
|  | | **Key Indicator- 2.5. Evaluation Process and Reforms (30)** | | |
| **2.5.1.** | ***Mechanism of internal assessment is transparent and robust in terms of frequency and mode***  Upload a description not more than 500 words  **File Description:**   Any additional information   Link for additional information | | ***(15)*** | [Criterion-II Teaching-Learning and Evaluation\2.5.1\2.5.1.docx](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.5.1/2.5.1.docx) |
| **2.5.2.** | ***Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient***  Upload a description not more than 500 words  **File Description:**   Any additional information   Link for additional information | | ***(15)*** | [Criterion-II Teaching-Learning and Evaluation\2.5.2\2.5.2.docx](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.5.2/2.5.2.docx) |
|  | | **Key Indicator- 2.6 Student Performance and Learning Outcomes (60)** | | |
| **2.6.1** | ***Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.***  Describe Course Outcomes (COs) for all courses and mechanism of communication within a minimum of 500 characters and maximum of 500 words  **File Description:**   Upload any additional information   Past link for Additional information   Upload COs for all courses (exemplars from Glossary) | | ***(15)*** | [Criterion-II Teaching-Learning and Evaluation\2.6.1](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.1)  [Criterion-II Teaching-Learning and Evaluation\2.6.1\CSE](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.1/CSE)  [Criterion-II Teaching-Learning and Evaluation\2.6.1\BT](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.1/BT)  [Criterion-II Teaching-Learning and Evaluation\2.6.1\EC](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.1/EC)  [Criterion-II Teaching-Learning and Evaluation\2.6.1\EN](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.1/EN)  [Criterion-II Teaching-Learning and Evaluation\2.6.1\IT](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.1/IT)  [Criterion-II Teaching-Learning and Evaluation\2.6.1\ME](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.1/ME)  [Criterion-II Teaching-Learning and Evaluation\2.6.1\CE](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.1/CE)  [Criterion-II Teaching-Learning and Evaluation\2.6.1\MBA](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.1/MBA) |
| **2.6.2.** | **Result of attainment of programme outcomes and course outcomes are evaluated by the institution**  Describe the method of measuring the level of attainment of POs , PSOs and COs in not more than 500  **File Description:**   Upload any additional information   Paste link for Additional information | | **(15)** | [Criterion-II Teaching-Learning and Evaluation\2.6.2](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.2)  [Criterion-II Teaching-Learning and Evaluation\2.6.2\CSE](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.2/CSE)  [Criterion-II Teaching-Learning and Evaluation\2.6.2\BT](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.2/BT)  [Criterion-II Teaching-Learning and Evaluation\2.6.2\EC](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.2/EC)  [Criterion-II Teaching-Learning and Evaluation\2.6.2\IT](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.2/IT)  [Criterion-II Teaching-Learning and Evaluation\2.6.2\ME](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.2/ME)  [Criterion-II Teaching-Learning and Evaluation\2.6.2\MBA](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.2/MBA) |
| 2.6.3 | ***Average pass percentage of Students during last five years***  2.6.3.1. Total number of final year students who passed the university examination year wise during the last five years  2.6.3.2. Total number of final year students who appeared for the university examination year wise during the last five years   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Year** | **2020** | **2019** | **2018** | **2017** | **2016** | | **Number of Student Appeared** | 769 | 873 | 884 | 700 | 828 | | **Number of Student Passed** | 753 | 854 | 876 | 695 | 822 |   **Average Pass Percentage:98.67**  Data Requirement (As per Data Template)   Programme code   Name of the Programme   Number of Student appeared   Number of Students passed   Pass percentage  **File Description**   Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)   Upload any additional information   Paste link for the annual report | | ***(30)*** | [Criterion-II Teaching-Learning and Evaluation\2.6.3](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.6.3) |
|  | | **Key Indicator- 2.7 Student Satisfaction Survey (60)** | | |
| **2.7.1.** | ***Online student satisfaction survey regarding to teaching learning process.***  Data Requirement: (As per Data Template)   Name/Class/Gender   Student Id Number/Adhar Id number   Mobile number   Email Id   Degree Programme  (Database of all currently enrolled students need to be prepared and shared with NAAC along with the online submission of QIF)  **File Description:**   Upload any additional information   Upload database of all currently enrolled students (Data Template) | | **(60)** | [Criterion-II Teaching-Learning and Evaluation\2.7.1\2.7.1.xlsx](Criterion-II%20Teaching-Learning%20and%20Evaluation/2.7.1/2.7.1.xlsx) |
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**Criterion-III: Research, Innovations and Extension (110)**

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| **S.No** | | | **Details** | **Weightage** | **Link** |
|  | | **Key Indicator 3.1- Resource Mobilization for Research (15)** | | | |
| 3.1.1 | ***Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)***  3.1.1.1: Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs) | | | ***(5)*** | [Criterion-III Research, Insnovations and Extension\3.1.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.1.1) |
| 3.1.2 | ***Percentage of teachers recognized as research guides (latest completed academic year)***  3.1.2.1. Number of teachers recognized as research guides | | | (5) | [Criterion-III Research, Innovations and Extension\3.1.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.1.2) |
| 3.1.3 | ***Percentage of departments having Research projects funded by***  ***government and non-government agencies during the last five years***  3.1.3.1: Number of departments having Research projects funded by government and non-government agencies during the last five years | | | ***(5)*** | [Criterion-III Research, Innovations and Extension\3.1.3](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.1.3) |
|  | **Key Indicator 3.2- Innovation Ecosystem (10)** | | | | |
| 3.2.1 | **Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge** | | | **(5)** | [***Criterion-III Research, Innovations and Extension\3.2.1***](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.2.1) |
| 3.2.2 | **Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**  3.2.2.1: Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years | | | **(5)** | [Criterion-III Research, Innovations and Extension\3.2.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.2.2) |
|  | **Key Indicator 3.3- Research Publication and Awards (25)** | | | | |
| 3.3.1 | ***Number of Ph.Ds registered per eligible* teacher *during the last five years(5)***  3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years  3.3.1.2 Number of teachers recognized as guides during the last five years | | | **(5)** | [Criterion-III Research, Innovations and Extension\3.3.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.3.1) |
| 3.3.2 | **Number of research papers per teachers in the Journals notified on UGC website during the last five years (10)**   * 3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years | | | **(5)** | [Criterion-III Research, Innovations and Extension\3.3.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.3.2) |
| 3.3.3 | **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years (10)**  3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years | | | **(5)** | [**Criterion-III Research, Innovations and Extension\3.3.3**](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.3.3) |
|  | **Key Indicator 3.4- Extension Activities (50)** | | | | |
| 3.4.1 | **Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years (5)** | | |  | [Criterion-III Research, Innovations and Extension\3.4.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.4.1) |
| 3.4.2 | **Number of awards and recognitions received for extension activities from government / government recognised bodies during the last five years**  3.4.2.1. Total number of awards and recognition received for extension activities from Government/ government recognised bodies year wise during the last five years. | | | **(10)** | [Criterion-III Research, Innovations and Extension\3.4.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.4.2) |
| 3.4.3 | **Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs ) during the last five years**  3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years | | | **(15)** | [Criterion-III Research, Innovations and Extension\3.4.3](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.4.3) |
| 3.4.4 | **Average percentage of students participating in extension activities at 3.3.3. above during last five years**  3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during last five years | | | **(20)** | [**Criterion-III Research, Innovations and Extension\3.4.4**](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.4.4) |
|  | **Key Indicators 3.5 – Collaboration (20)** | | | | |
| 3.5.1 | **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**  3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the last five years | | | **(10)** | [Criterion-III Research, Innovations and Extension\3.5.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.5.1) |
| 3.5.2 | **Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**  3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years | | | **(10)** | [Criterion-III Research, Innovations and Extension\3.5.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-III%20Research,%20Innovations%20and%20Extension\3.5.2) |

**Criterion-IV: Infrastructure and Learning Resources (100)**

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|  | | **Key Indicator – 4.1 Physical Facilities (30)** | | |
| **4.1.1.** | **The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.** | | **(5)** | [Criterion-IV Infrastructure and Learning Resources\4.1.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-IV%20Infrastructure%20and%20Learning%20Resources\4.1.1) |
| **4.1.2.** | **The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.** | | **(5)** | [Criterion-IV Infrastructure and Learning Resources\4.1.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-IV%20Infrastructure%20and%20Learning%20Resources\4.1.2) |
| **4.1.3.** | **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**  4.1.3.1: Number of classrooms and seminar halls with ICT facilities  Data Requirements: (As per Data Template)  Number of classrooms with LCD facilities  Number of classrooms with Wi-Fi/LAN facilities  Number of smart classrooms  Number of classrooms with LMS facilities  Number of seminar halls with ICT facilities | | **(10)** | [**Criterion-IV Infrastructure and Learning Resources\4.1.3**](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-IV%20Infrastructure%20and%20Learning%20Resources\4.1.3) |
| 4.1.4 | **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**   * 4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year wise during last five years (INR in lakhs) | | **(10)** | [Criterion-IV Infrastructure and Learning Resources\4.1.4](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-IV%20Infrastructure%20and%20Learning%20Resources\4.1.4) |
|  | | **Key Indicator – 4.2 Library as a learning Resource (20)** | | |
| 4.2.1 | **Library is automated using Integrated Library Management System (ILMS)** | | **(4)** | [Criterion-IV Infrastructure and Learning Resources\4.2.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-IV%20Infrastructure%20and%20Learning%20Resources\4.2.1) |
| **4.2.2.** | ***The institution has subscription for the following e-resources 1. e-journals***  ***2. e-ShodhSindhu***  ***3. Shodhganga Membership***  ***4. e-books***  ***5. Databases***  ***6. Remote access to e-resources*** | | ***(6)*** | [***Criterion-IV Infrastructure and Learning Resources\4.2.2***](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-IV%20Infrastructure%20and%20Learning%20Resources\4.2.2) |
| **4.2.3** | ***Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals during the last five years (INR in Lakhs)***  4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs) | | ***(5)*** | [***Criterion-IV Infrastructure and Learning Resources\4.2.3***](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-IV%20Infrastructure%20and%20Learning%20Resources\4.2.3) |
| **4.2.4.** | ***Percentage per day usage of library by teachers and students ( foot falls and login data for online access)***  (Data for the latest completed academic year)  4.2.6.1. Number of teachers and students using library per day over last one year | | ***(5)*** | [Criterion-IV Infrastructure and Learning Resources\4.2.4](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-IV%20Infrastructure%20and%20Learning%20Resources\4.2.4) |
|  | | **Key Indicator- 4.3 IT Infrastructure (30)** | | |
| **4.3.1.** | **Institution frequently updates its IT facilities including Wi-Fi** | | **(5)** | [**Criterion-IV Infrastructure and Learning Resources\4.3.1**](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-IV%20Infrastructure%20and%20Learning%20Resources\4.3.1) |
| **4.3.2.** | **Student – Computer ratio (Data for the latest completed academic year)** | | **(10)** | [Criterion-IV Infrastructure and Learning Resources\4.3.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-IV%20Infrastructure%20and%20Learning%20Resources\4.3.2) |
| **4.3.3.** | **Bandwidth of internet connection in the Institution** | | **(15)** | [Criterion-IV Infrastructure and Learning Resources\4.3.3](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-IV%20Infrastructure%20and%20Learning%20Resources\4.3.3) |
|  | | **Key Indicator – 4.4 Maintenance of Campus Infrastructure (20)** | | |
| **4.4.1** | ***Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)***  4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs) | | ***(10)*** | [Criterion-IV Infrastructure and Learning Resources\4.4.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-IV%20Infrastructure%20and%20Learning%20Resources\4.4.1) |
| **4.4.2.** | ***There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.*** | | ***(10)*** | [Criterion-IV Infrastructure and Learning Resources\4.4.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-IV%20Infrastructure%20and%20Learning%20Resources\4.4.2) |
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**Criterion-V: Student Support and Progression (140)**

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|  | | **Key Indicator- 5.1 Student Support (50)** | | |
| 5.1.1 | ***Average percentage of students benefited by scholarships and freeships provided by the Government during last five years***   * 5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year wise during last five years | | ***(20)*** | [Criterion-V Student Support and Progression\5.1.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-V%20Student%20Support%20and%20Progression\5.1.1) |
| **5.1.2** | ***Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years***   * 5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year wise during last five years | | ***(5)*** | [Criterion-V Student Support and Progression\5.1.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-V%20Student%20Support%20and%20Progression\5.1.2) |
| 5.1.3 | ***Capacity building and skills enhancement initiatives taken by the institution include the following***  ***1. Soft skills***  ***2. Language and communication skills***  ***3. Life skills (Yoga, physical fitness, health and hygiene)***  ***4. ICT/computing skills*** | | ***(10)*** | [Criterion-V Student Support and Progression\5.1.3](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-V%20Student%20Support%20and%20Progression\5.1.3) |
| 5.1.4 | ***Average percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years***   * 5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years | | ***(10)*** | [Criterion-V Student Support and Progression\5.1.4](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-V%20Student%20Support%20and%20Progression\5.1.4) |
| 5.1.5 | ***The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases***  ***1. Implementation of guidelines of statutory/regulatory bodies***  ***2. Organisation wide awareness and undertakings on policies with zero tolerance***  ***3. Mechanisms for submission of online/offline students’ grievances***  ***4. Timely redressal of the grievances through appropriate committees*** | | ***(5)*** | [Criterion-V Student Support and Progression\5.1.5](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-V%20Student%20Support%20and%20Progression\5.1.5) |
|  | | **Key Indicator- 5.2 Student Progression (30)** | | |
| 5.2.1 | ***Average percentage of placement of outgoing students during the last five years***   * 5.2.1.1: Number of outgoing students placed year wise during the last five years | | ***(10)*** | [Criterion-V Student Support and Progression\5.2.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-V%20Student%20Support%20and%20Progression\5.2.1) |
| 5.2.2 | ***Average percentage of students progressing to higher education during the last five years***  5.2.2.1. Number of outgoing student progression to higher education  Data Requirement: (As per Data Template)  Number of students proceeding from  UG to PG:  PG to MPhil:  PG to PhD:  MPhil to PhD:  PhD to Post-doctoral: | | ***(15)*** | [Criterion-V Student Support and Progression\5.2.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-V%20Student%20Support%20and%20Progression\5.2.2) |
| 5.2.3 | ***Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)***  5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years  5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years | | ***(5)*** | [Criterion-V Student Support and Progression\5.2.3](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-V%20Student%20Support%20and%20Progression\5.2.3) |
|  | | **Key Indicator- 5.3 Student Participation and Activities (50)** | | |
| 5.3.1 | ***Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the last five years.***  5.3.1.1: Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years. | | ***(20)*** | [Criterion-V Student Support and Progression\5.3.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-V%20Student%20Support%20and%20Progression\5.3.1) |
| 5.3.2 | **Institution facilitates students’ representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )** | | **(10)** | [Criterion-V Student Support and Progression\5.3.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-V%20Student%20Support%20and%20Progression\5.3.2) |
|  |  | |  |  |
| 5.3.3 | ***Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)***  5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year wise during last five years | | ***(20)*** | [***Criterion-V Student Support and Progression\5.3.3***](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-V%20Student%20Support%20and%20Progression\5.3.3) |
|  | | **Key Indicator- 5.4 Alumni Engagement (10)** | | |
| 5.4.1 | ***There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.*** | | ***(5)*** | [***Criterion-V Student Support and Progression\5.4.1***](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-V%20Student%20Support%20and%20Progression\5.4.1) |
| **5.4.2** | ***Alumni contribution during the last five years (INR in Lakhs)*** | | (5) | [Criterion-V Student Support and Progression\5.4.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-V%20Student%20Support%20and%20Progression\5.4.2) |

**Criterion-VI: Governance, Leadership and Management (100)**

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|  | | | **Key Indicator- 6.1 Institutional Vision and Leadership (10)** | | |
| 6.1.1 | ***The governance of the institution is reflective of and in tune with the vision and mission of the institution***  Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers in the decision making bodies of the institution within a maximum of 500 words  **File Description**   Paste link for additional information   Upload any additional information | | | ***(5)*** | [Criterion-VI Governance, Leadership and Management\6.1.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.1.1) |
| 6.1.2 | ***The effective leadership is visible in various institutional practices such as decentralization and participative management. (5)***  Describe a case study showing decentralization and participative management in the institution in practice within a maximum of 500 words | | |  | [***Criterion-VI Governance, Leadership and Management\6.1.2***](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.1.2) |
|  | | | **Key Indicator- 6.2 Strategy Development and Deployment (10)** | | |
| 6.2.1 | | ***The institutional Strategic/ perspective plan is effectively deployed***  Describe one activity successfully implemented based on the strategic plan within a maximum of 500 words  **File Description**   Strategic Plan and deployment documents on the website   Paste link for additional information   Upload any additional information | | ***(2)*** | [Criterion-VI Governance, Leadership and Management\6.2.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.2.1) |
| 6.2.2 | | ***The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc***  Describe the Organogram of the Institution within a maximum 500 words  **File Description**   Paste link for additional information   Link to Organogram of the Institution webpage   Upload any additional information | | ***(4)*** | [***Criterion-VI Governance, Leadership and Management\6.2.2***](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.2.2) |
| 6.2.3 | | ***Implementation of e-governance in areas of operation***  1. Administration  2. Finance and Accounts  3. Student Admission and Support  4. Examination  Options:  A. All of the above  B. Any 3 of the above  C. Any 2 of the above  D. Any 1 of the above  E. None of the above | | ***(4)*** | [Criterion-VI Governance, Leadership and Management\6.2.3](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.2.3) |
|  | | | **Key Indicator- 6.3 Faculty Empowerment Strategies (30)** | | |
| 6.3.1 | | ***The institution has effective welfare measures for teaching and non-teaching staff***  Provide the list of existing welfare measures for teaching and non-teaching staff within a maximum of 500 words  **File Description**   Paste link for additional information   Upload any additional information | | ***(5)*** | [Criterion-VI Governance, Leadership and Management\6.3.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.3.1) |
| 6.3.2 | | ***Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years***  6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years | | ***(10)*** | [Criterion-VI Governance, Leadership and Management\6.3.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.3.2) |
| 6.3.3 | | ***Average number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the last five years***  6.3.3.1. Total number of professional development /administrative training Programmers organized by the institution for teaching and non-teaching staff year wise during the last five years | | ***(5)*** | [Criterion-VI Governance, Leadership and Management\6.3.3](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.3.3) |
| 6.3.4 | | ***Average percentage of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)***  6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year wise during the last five years | | ***(5)*** | [***Criterion-VI Governance, Leadership and Management\6.3.4***](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.3.4) |
| 6.3.5 | | ***Institutions Performance Appraisal System for teaching and non-teaching staff***  Describe the functioning status of the Performance Appraisal System for teaching and non-teaching staff within a maximum of 500 words  File Description   Paste link for additional information   Upload any additional information | | ***(5)*** | [***Criterion-VI Governance, Leadership and Management\6.3.5***](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.3.5) |
|  | | **Key Indicator- 6.4 Financial Management and Resource Mobilization (20)** | | | |
|  | |  | | | |
| 6.4.1 | | ***Institution conducts internal and external financial audits regularly***  Enumerate the various internal and external financial audits carried out during the last five years with the mechanism for settling audit objections within a maximum of 500 words | | ***(6)*** | [Criterion-VI Governance, Leadership and Management\6.4.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.4.1) |
| 6.4.2 | | ***Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)***  6.4.2.1: Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs) | | ***(8)*** | [Criterion-VI Governance, Leadership and Management\6.4.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.4.2) |
| 6.4.3 | | ***Institutional strategies for mobilisation of funds and the optimal utilisation of resources*** Describe the resource mobilisation policy and procedures of the Institution within a maximum of 500 words | | ***(6)*** | [***Criterion-VI Governance, Leadership and Management\6.4.3***](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.4.3) |
|  | | | **Key Indicator- 6.5 Internal Quality Assurance System (30)** | | |
| 6.5.1 | | ***Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes***  Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 500 words | | ***(10)*** | [***Criterion-VI Governance, Leadership and Management\6.5.1***](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.5.1) |
| 6.5.2 | | ***The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality***  ***For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )***  Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 500 words each | | ***(10)*** | [***Criterion-VI Governance, Leadership and Management\6.5.2***](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.5.2) |
| 6.5.3 | | ***Quality assurance initiatives of the institution include:***  1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements  2. ***Collaborative quality intitiatives with other institution(s)***  3. Participation in NIRF  4. ***any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)***  **Options:**  A. All of the above  B. Any 3 of the above  C. Any 2 of the above  D. Any 1 of the above  E. None of the above  Data Requirement for last five years: (As per Data Template  **Quality initiatives**   AQARs prepared/ submitted   Collaborative quality initiatives with other institution(s)   Participation in NIRF   Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | | ***(10)*** | [Criterion-VI Governance, Leadership and Management\6.5.3](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VI%20Governance,%20Leadership%20and%20Management\6.5.3) |

**Criterion-VII: Institutional Values and Best Practices (100)**

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|  | **Key Indicator - 7.1 Institutional Values and Social Responsibilities (50)** | | |
|  | **Gender Equity** | | |
| 7.1.1 | **Measures initiated by the Institution for the promotion of gender equity during the last five years.** | **(5)** | [Criterion-VII Institutional Values and Best Practices\7.1.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VII%20Institutional%20Values%20and%20Best%20Practices\7.1.1) |
| **Environmental Consciousness and Sustainability** | | | |
| 7.1.2 | **The Institution has facilities for alternate sources of energy and energy conservation measures** | **(5)** | [Criterion-VII Institutional Values and Best Practices\7.1.2](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VII%20Institutional%20Values%20and%20Best%20Practices\7.1.2) |
| 7.1.3 | **Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**   Solid waste management   Liquid waste management   Biomedical waste management   E-waste management   Waste recycling system   Hazardous chemicals and radioactive waste management  Relevant documents like agreements/MoUs with Government and other approved agencies   Geotagged photographs of the facilities   Any other relevant information | **(4)** | [Criterion-VII Institutional Values and Best Practices\7.1.3](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VII%20Institutional%20Values%20and%20Best%20Practices\7.1.3) |
| **7.1.4** | ***Water conservation facilities available in the Institution***  1. Rain water harvesting  2. Borewell /Open well recharge  3. Construction of tanks and bunds  4. Waste water recycling  5. Maintenance of water bodies and distribution system in the campus | ***(4)*** | [Criterion-VII Institutional Values and Best Practices\7.1.4](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VII%20Institutional%20Values%20and%20Best%20Practices\7.1.4) |
| 7.1.5 | ***Green campus initiatives include***  7.1.5.1. The institutional initiatives for greening the campus are as follows:  1. Restricted entry of automobiles  2. Use of Bicycles/ Battery powered vehicles  3. Pedestrian Friendly pathways  4. Ban on use of Plastic  5. landscaping with trees and plants | ***(4)*** | [Criterion-VII Institutional Values and Best Practices\7.1.5](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VII%20Institutional%20Values%20and%20Best%20Practices\7.1.5) |
| 7.1.6 | **Quality audits on environment and energy are regularly undertaken by the institution**  7.1.6.1. The institutional environment and energy initiatives are confirmed  through the following  1.Green audit  2. Energy audit  3.Environment audit  4.Clean and green campus recognitions/awards  5. Beyond the campus environmental promotional activities | **(5)** | [Criterion-VII Institutional Values and Best Practices\7.1.6](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VII%20Institutional%20Values%20and%20Best%20Practices\7.1.6) |
| 7.1.7 | **The Institution has disabled-friendly, barrier free environment**  1. Built environment with ramps/lifts for easy access to classrooms.  2. Disabled-friendly washrooms  3. Signage including tactile path, lights, display boards and signposts  4. Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment  5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading | **(4)** | [Criterion-VII Institutional Values and Best Practices\7.1.7](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VII%20Institutional%20Values%20and%20Best%20Practices\7.1.7) |
| ***Inclusion and Situatedness*** | | | |
| **7.1.8** | **Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).** | **(5)** | [Criterion-VII Institutional Values and Best Practices\7.1.8](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VII%20Institutional%20Values%20and%20Best%20Practices\7.1.8) |
| ***Human Values and Professional Ethics*** | | | |
| 7.1.9 | **Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens** | **(4)** | [Criterion-VII Institutional Values and Best Practices\7.1.9](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VII%20Institutional%20Values%20and%20Best%20Practices\7.1.9) |
|  |  |  |  |
| 7.1.10 | ***The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.*** | (5) | [Criterion-VII Institutional Values and Best Practices\7.1.10](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VII%20Institutional%20Values%20and%20Best%20Practices\7.1.10) |
| 7.1.11 | **Institution celebrates / organizes national and international commemorative days, events and festivals** | ***(5)*** | [Criterion-VII Institutional Values and Best Practices\7.1.11](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VII%20Institutional%20Values%20and%20Best%20Practices\7.1.11) |
| **Key Indicator - 7.2 Best Practices (30)** | | | |
| 7.2.1 | **Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.** | **(30)** | [Criterion-VII Institutional Values and Best Practices\7.2.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VII%20Institutional%20Values%20and%20Best%20Practices\7.2.1) |
| **Key Indicator - 7.3 Institutional Distinctiveness (20)** | | | |
| **7.3.1** | ***Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words*** | (20) | [Criterion-VII Institutional Values and Best Practices\7.3.1](file:///E:\College\IMSEC\NAAC2020\NAAC%20SSR\Criterion-VII%20Institutional%20Values%20and%20Best%20Practices\7.3.1) |